

**ARCHITECTURAL CHANGE REQUEST APPLICATION
FARMBROOK HOMEOWNERS ASSOCIATION, INC.**

Name: _____

Property Address: _____

Owner's Mailing Address: _____

Home Phone: _____

DESCRIPTION OF PROPOSED EXTERIOR CHANGE OR ALTERATION(S). Include as much detail as possible, naming materials to be used, style, colors, and other helpful information. Provide a site plan, survey, or advertisement, if available. If the work is to be performed by someone other than the homeowner, please provide the contractor's name and telephone number. Attach a separate sheet if more space is required. **(PLEASE TYPE OR PRINT CLEARLY)**

Estimated start date: _____ Projected completed date: _____

I understand that approval does not relieve me of the responsibility for obtaining any and all necessary building permits, variances, and/or observing all zoning ordinances. If approved by the Board of Directors, I agree to make the changes under the terms and conditions as specified in the letter approval. All improvements must be on my property or within the property lines. If any portion of the Association's property is disturbed or damaged by either my contractor, or me. I agree to be responsible for and restore the common elements in either their original condition(s) or better.

Signature of Applicant: _____ / Date: _____

ACTION BY BOARD OF DIRECTORS:

Action: _____ By: _____

Date: _____ Position Held by Board Member: _____

Subject to the following terms and conditions:

Final Inspection Date: _____ **By:** _____

PLEASE RETURN FORM TO:

Farmbrook Homeowners Association, Inc.
In Care Of: Clagett Enterprises, Inc.
7540 North Market Street
Frederick MD 21701